

## ***General guidelines lightning' grant***

### ***What is the lightning' grant?***

All **ÖH-members** (people inscribed at a university in Austria) can apply for the lightning' grant. It is not intended exclusively for artistic projects. We want to support a **variety of student projects** (lectures, workshops, exhibitions, etc.). The maximum grant amount is **€150**. (If you need money for a larger project, please take a look at our *special project grant*.) The grant is intended to be **easily accessible**. That is why we only require **very few documents** from applicants. There is **no specific deadline**, meaning that students can apply for the grant all through the study year. We aim **to respond lightning' fast** (but not during the semester break). We can only approve **one lightning' grant per person per academic year**.

**Disclaimer:** The lightning' grant works on a **reimbursement basis**. This means that we can only reimburse invoices that you have already paid yourself. Invoices must have been issued no more than 6 months prior to the application date. Lightning grant is **project-based**.

**If you find yourself in a difficult social/financial situation, take a look at our other grants: *Hardship Fund / hufaking cares / Social Fund*.**)

If you have any **questions** about the lightning grant, send us an **email at [kunstundtheorie@hufak.net](mailto:kunstundtheorie@hufak.net)** or drop by our **weekly office hours at the Hufak Office** (see website).

### ***Who can apply for lightning' grant?***

**All ÖH members.** (We require a current **Inskriptionsbestätigung (confirmation of enrolment)**.) If it is a group project, **one person must be designated as the applicant**. This is the person who we need the confirmation of enrolment of and who we will communicate with. The **other participants should be listed** on the application form.

## ***Which projects can we (not) fund?***

The lightning' grant is intended for **ongoing or already completed projects**. Each project (including follow-up projects) can **only be funded once**. We **do not fund projects that arise in courses, including final projects or diploma projects**.

Examples of things we can fund:

- **Material and printing costs** (unfortunately, we cannot cover costs incurred by using the hallway printer. We are not permitted to fund uninstalled hardware such as laptops, etc.).
- **Equipment rental** (if not available at the university)
- **Catering** (e.g. snacks at workshops; no restaurant bills)
- **Transport costs** (no passenger transport)
- **Costs for university facility management** (cleaning staff, porters, security)
- **Fees (Honorarnoten)** (if no student can take on the task)
- **Room rental** (if no rooms are available or suitable at the University of Applied Arts)

## ***How does the application process work?***

Send us your documents in an **email to [kunstundtheorie@hufak.net](mailto:kunstundtheorie@hufak.net)**. The **subject line** of the email should be **Blitzförderung First Name Last Name**. Please include the following documents:

- **Completed application form**
- **Confirmation of enrolment** of the applicant
- **Further project documentation** as a PDF (e.g. text, process photos, sketches, reproductions of your artistic work, schedules, etc.)
- **Photos/scans of the original invoices** (for bank transfers, we require proof that the money was deducted from your bank account! i.e. screenshot of your online banking)

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